

**LIST OF DOCUMENTS TO BE BROUGHT AT THE TIME OF**  
**REPORTING IN THE INSTITUTE**  
**( Two Self attested Sets)**

1. Rank Card (In case of centralized counseling Admission)
2. Seat Allotment Letter (Photograph pasted on it)
3. Qualifying Certificate (10<sup>th</sup> for DET/ 10<sup>th</sup> and 12<sup>th</sup> for DET-L)
4. Character Certificate (Candidates, who have passed the qualifying examination as private candidates should submit their Character Certificate, duly signed by a First Class Magistrate.)
5. PPP ID ( Family ID)
6. Certificate of Medical Fitness
7. Undertaking of Anti-ragging by the Student
8. Undertaking of Anti-ragging by the Parent/ Guardian
9. ID card Performa (Photograph pasted on it)
10. Income Certificate, in case of BC Category (If required)
11. Category/ Reservation Certificate (SC/ BC-A /BC-B /SC-D /ESM/ FF/ PH/ KM/ HGST ) (If Required)
12. Haryana Resident Certificate (If Required)
13. Annexure-X (In case of BC category)
14. Proof of annual parental income from all sources (in case TFW quota candidates)
15. Income and Asset certificate for EWSs category
16. Performa for Requiring time for submission of Pending Documents (If Required)

## UNDERTAKING BY PARENT/GUARDIAN

I, \_\_\_\_\_ Mr./ Mrs./ Ms.  
(full name of parent/guardian) father / mother/guardian of \_\_\_\_\_ (full  
name of student with admission /registration/enrolment number),

- 1) having been admitted to \_\_\_\_\_ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/ she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

### Signature of Parent/ Guardian

Name:

Address:

Telephone/Mobile No:

### UNDERTAKING BY THE STUDENT

I, \_\_\_\_\_ (full name of student with admission/registration/enrolment number)  
S/o / d/o /Mr./Mrs./Ms \_\_\_\_\_

- 1) having been admitted to \_\_\_\_\_ (name of the institution) have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
  - a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year \_\_\_\_\_

Signature of Student

**CERTIFICATE OF MEDICAL FITNESS**

(TO BE DEPOSITED AT THE TIME OF JOINING)

**To be obtained from any Govt./ Registered Medical Practitioner having MBBS Degree.**

**Please note that in no other form this certificate will be accepted.**

(Please refer to prescribed standards given overleaf)

Name.....

(In Block Letters)

Father's Name: Sh.....

Height: ..... Weight.....

Chest: .....

Heart and Lungs: .....

Vision: L: ..... R: .....

Colour Vision: .....

Hearing: .....

Hernia/Hydrocele/Piles: .....

Remarks: .....

I certify that I have carefully examined

Mr. /Ms..... Son/daughter of Shri

..... who has signed in my

presence. He/ she has no mental and physical disease and is FIT.

Signature of the Candidate

Station: .....

MBBS Dated.....

seal.

**Signature of Govt./ Registered  
Medical Practitioner having  
Degree with legible**

## **ANNEXURE -X**

### **AFFIDAVIT**

#### **(BY THE PARENTS OF THE BACKWARD CLASS CATEGORY CANDIDATES)**

I \_\_\_\_\_ Father/Mother of \_\_\_\_\_ Resident of \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ seeking admission to Diploma courses in Haryana do hereby solemnly affirm and declare that I belong to \_\_\_\_\_ Caste, which is included in the list of Backward Classes Block 'A' / 'B' approved by the Haryana Govt. I further declare and affirm that I and my wife / husband are not covered under the criteria fixed by Haryana Govt. vide letter No. 1170/SW (1)-95 dated 7-6-95 & No. 22/22/2004-3GSIII dated 06.01.2014 for excluding socially advanced persons / sections (Creamy Layer) from Backward Classes.

I further undertake that in case the information contained in the above para is found false at any stage, the Competent Authority will be entitled to cancel the admission.

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

**DEPONENT**

#### **VERIFICATION**

**Verified that the above statement is true and correct to the best of my knowledge and belief and nothing has been concealed therein.**

Dated: \_\_\_\_\_

Place: \_\_\_\_\_

**DEPONENT**

\_\_\_\_\_

## ID Card Perfoma

HSTES Roll No.

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Name

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Father's Name

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Branch

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Contact No.

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Parents/ Gaurdian

Contact No.

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Residential Address

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Photo	Signature
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HSBTE Roll No.

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**Performa for requiring time for submission of pending documents**

I, \_\_\_\_\_ S/o/D/o \_\_\_\_\_ of  
Mr./Mrs./Ms. \_\_\_\_\_ having HSTES roll no.  
\_\_\_\_\_ hereby affirm that I am not able to submit the following  
documents at the time of physical reporting of the institute:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

I hereby declare that I will submit the above documents within \_\_\_\_ Days. If I will not be able to submit the above documents within the above given time period, I am aware that my admission is liable to be cancelled.

Signature of Authority